**BACS-TAIWAN SCHOLARSHIP SCHEME 2019**

**CONFIDENTIAL REFERENCE FORM**

**Name of referee:**

**Name of applicant (in block letters):**

References play an important part in the application process. We truly appreciate the time you spent providing this reference letter.

***Please note that this is a confidential reference. References submitted directly by the applicant will not be accepted.***

**Reference filename MUST include the applicant’s and the referee’s names.** For example: <WALEY Arthur HES reference GILES> (Applicant’s name: WALEY Arthur; Referee’s last name GILES)

**Where to return your reference:**

* **For departmental applicants**: referees should email to the departmental co-ordinator by the departmental deadline [*DEPTS – PLEASE CONFIRM EMAIL ADDRESS AND INTERNAL DEADLINE* *BEFORE DISTRIBUTING FORMS*].
* **For independent applicants: referees should email the completed form directly to** **bacs.huayuscholarship@gmail.com** **by 27th March 2019 (17:00 GMT).**

Please give below comments on the applicant’s academic ability and commitment to the study of Chinese, as well as notes on their reasons for wishing to obtain a HES scholarship (in English or Chinese):

[Type here]

*If you are a language tutor who has taught the student, please fill in the following boxes, ticking [✓] the appropriate box for each of the questions below. If you have not taught the student on a language course, please skip straight to the signature section.*

1. Compared to *other students* *of the same level* (e.g. 3rd-year/4th-year Chinese Studies; MA/MSc conversion/advanced), this student’s proficiency in Chinese reading and writing ranks in the:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Top 10% | Top 25% | Top 50% | Bottom 50% | Bottom 25% |
|  |  |  |  |  |

2. Similarly, compared to *other students of the same level* of study, this student’s proficiency in Chinese speaking and listening ranks in the:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Top 10% | Top 25% | Top 50% | Bottom 50% | Bottom 25% |
|  |  |  |  |  |

3. This student’s level of diligence (e.g. participation in class, promptness of work submission, etc.) is:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Excellent | Very Satisfactory | Satisfactory | Below average | Poor |
|  |  |  |  |  |

4. This student’s attendance record is:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Excellent | Very Satisfactory | Satisfactory | Below average | Poor |
|  |  |  |  |  |

5. This student’s level of motivation and commitment to studying Chinese is:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Excellent | Very Satisfactory | Satisfactory | Below average | Poor |
|  |  |  |  |  |

6. This student’s level of honesty, reliability and maturity is:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Excellent | Very Satisfactory | Satisfactory | Below average | Poor |
|  |  |  |  |  |

**Name of referee:**

**Relationship to applicant (e.g. university tutor):**

**Signature of referee (type your name):**

**Date:**