**BRITISH ASSOCIATION FOR CHINESE STUDIES**

REGISTERED CHARITY NO 273023

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**2017 BACS NOTES FOR APPLICANTS**

**- TAIWAN HES SCHOLARSHIP -**

**All applications must be submitted electronically via email. Please note**

* **Slightly different arrangements apply to independent applicants and to ‘departmental’ applicants (i.e. applicants coming through a University department with a BACS co-ordinator) – *see details below;***
* **Applications that are late, incomplete, or submitted in an incorrect format cannot be considered;**
* **ALL APPLICATIONS MUST BE RECEIVED *BY THE SELECTORS* BY END MARCH 31, 2017**
	+ **Independent applicants** must ensure that application documents and references are submitted to this deadline;
	+ **Departmental applicants** must ensure thatapplication documents and references are submitted to an earlier internal deadline (to be confirmed by departmental co-ordinators) so that their applications can be forwarded to the selectors to the March 31 deadline**.**

**Read these notes and the “Foreign Student Information for UK Applicants” by the Education Division, Taipei Representative Office (TRO) in the UK carefully before completing the application form.**

The BACS-Taiwan language scholarships provide a monthly stipend of NT$25,000. Scholarship funds must be used to pay for registration and course fees at approved language centres/universities in Taiwan. The remainder of the grant represents a contribution towards maintenance costs.

## Eligibility (Please refer also to Section 4 of the “Foreign Student Information for UK Applicants” issued by TRO.)

1. The language scholarships are open to those holding a full UK passport, above the age of 18, who possess A-Levels (or equivalent qualifications) or above with an excellent academic record and are of good moral character. Non-UK nationals studying or living in the UK will have to apply through offices in their respective countries. A list of these is available on request from the TRO Education Division (for address, see below).
2. Applicants studying Chinese at any level are encouraged to apply.
3. Students who are currently studying Mandarin in Taiwan during the HES scholarship application period (1st Feb – 31 March); or who hold or have held in the past any form of government scholarship in Taiwan are NOT eligible.
4. Applicants must be able to pay for their own return airfare to Taiwan in order to be considered for the scholarship.

## Application procedure

## All applications must include the following (*See checklist below*)

1. **An official application form**. This must include
	1. a statement explaining your reasons for wanting to study in Taiwan (Point 8 in the application form; maximum length 400 words);
	2. a digital colour photograph (inserted into the application form on p.2).
2. **A scanned copy of a valid UK passport**.
3. **Proof of application to a recognised language centre in Taiwan** (e.g. an email from the language centre’s admissions department acknowledging the receipt of your application). Visit the following website for a list of language centres recognised by the MoE in Taiwan: <http://english.moe.gov.tw/ct.asp?xItem=14462&CtNode=11424&mp=1>
4. **Scanned copies of the certificates of his/her highest academic qualification (i.e. degree certificate or A-Level certificates). Current university students who have not yet graduated should include a copy of their most recent transcript of study.**
	1. For independent applicants who have not had formal learning of the Chinese language but have taken HSK or TOCFL tests, please also submit a scanned copy of the test results.

**These items must be submitted as a single file, identified by the applicant’s name, *e.g.* <WALEY Arthur HES application>.**

1. **Two confidential references must be supplied by all applicants.** Please email a Confidential Reference Form to each of your referees, and ensure that they are aware of the deadline.
	1. **All references must be submitted on the standard form**
	2. **Each reference filename MUST include the applicant’s and the referee’s names**: <WALEY Arthur HES reference GILES>
	3. **Departmental applicants**: ask your referees to email the completed forms directly to your departmental contact (your department will inform you of the right email address), who will forward these to BACS.
	4. **Independent applicants**: please ask your referees to email completed forms directly to: bacs.huayuscholarship@gmail.com References supplied by applicants are not acceptable.
	5. **Please note**: it is each applicant’s responsibility to make sure that two references are supplied. We regret that BACS cannot contact applicants/referees for missing references.
2. **Where to send your application**:
	1. **Departmental applicants**: submit applications to your department’s BACS co-ordinator by the internal departmental deadline (which your department will communicate to you);
	2. **Independent applicants**: email applications direct to: bacs.huayuscholarship@gmail.com by **end** **March 31, 2017**

**Communication of results –** Results of the BACS selection will be communicated to individual applicants in **April 2017** by the Taipei Representative Office in the UK. BACS is unable to enter into any correspondence regarding the results of the selection. Any queries related to scholarship details, please contact Ms Olivia Saunders, Education Division, TRO, Suite 3, 73/75 Mortimer Street, London W1W 7SQ. Tel: 020 7436 5888; Email: eduuk3@btconnect.com.

**Successful candidates will be expected to accept or decline the scholarship offer within 14 days of notification**.

Successful candidates should also note that the Taiwanese authorities have made the continuation of the scholarship dependent on the academic performance of the student. See Section 7 in “Foreign Student Information for UK Applicants”.

**CHECK LIST** for emailing:

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| **Application Format*** this must be ONE electronic file (RTF, Word or PDF file, maximum size 2MB);
* filename must include applicant’s full name, *e.g.* <WALEY Arthur HES application>
 |  |
| **Completed Application File MUST include**: |  |
| 1. Completed HES Application form, including digital photograph on p.2
 |  |
| 1. Scanned copy of valid UK passport
 |  |
| 1. Proof of application to a recognised language centre in Taiwan
 |  |
| 1. Scanned copies of the certificates of applicant’s highest academic qualification
 |  |
| **AND** |  |
| 1. **Confidential References (TWO)**
	* **Independent applicants**: referees must include the applicant’s and the referee’s names in the filename <WALEY Arthur HES reference GILES>, and email direct to : bacs.huayuscholarship@gmail.com
	* **Departmental applicants**: co-ordinators must include references in a single file with each applicant’s form and supporting documents.
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If you have any queries relating to the scholarship, please first read [Frequently Asked Questions](http://www.bacsuk.org.uk/BACS_FUNDINGSOURCES2.php) on the BACS website <http://www.bacsuk.org.uk/BACS_FUNDINGSOURCES2.php> For further queries, contact the BACS co-ordinator in your department if you apply through a university department. If you are an independent applicant, send your query directly to the BACS co-ordinator, Dr Marjorie Dryburgh, at : bacs.huayuscholarship@gmail.com